

Southgate City Council Agenda

Council Chambers

14400 Dix-Toledo Rd., Southgate, Michigan 48195

Wednesday May 5, 2021

WEB MEETING @ <https://us02web.zoom.us/j/89357255911>

CALL-IN @ + 1-312-626-6799 Passcode: 89357255911#

6:30pm Work Study Session

1. Officials Reports
2. Discussion of Agenda Items

7:00 pm Regular Meeting

Pledge of Allegiance

Roll Call: Colovos, Farrah, George, Graziani, Rauch, Rollet, Zamecki.

Minutes:

1. Work Study Session Minutes dated April 21, 2021
2. Regular City Council Meeting Minutes dated April 21, 2021

Scheduled Persons in the Audience:

Consideration of Bids:

1. Letter from Mayor; Re: 2021 Lead Water Service Replacement Program Page 5

Scheduled Hearings:

1. Memo from ACA/Finance Director; Re: Proposed Water/Sewer Rate Increase Page 10
2. Memo from ACA/Finance Director; Re: Mayor's 2021/2022 Proposed Budget Page 11
3. Memo from ACA/Finance Director; Re: User Charge System for Southgate-Wyandotte Drainage District Page 19

Communications "A" –

1. Memo from ACA/Finance Director; Re: Water, Sewer and Capitol Rate Increase Page 22
2. Memo from Director of Public Safety; Re: Proposed Sale of Forfeited Vehicles Page 24

Communications "B" – (Receive and File)

1. Letter from Compensation Commission; Re: Elected Officials Salary Increases Page 25

Ordinances:

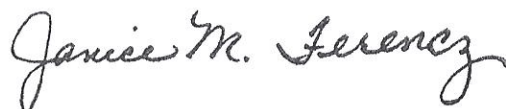
Old Business:

New Business:

Unscheduled Persons in the Audience:

Claims & Accounts: Warrant #1424 \$ 641,732.82

Adjournment:



Janice M. Ferencz, City Clerk

Work Study Session

April 21, 2021

An Informal Meeting of the Council of the City of Southgate was held on April 7, 2021 at 6:30 P.M (Due to the Covid-19 virus, this meeting was via Zoom pursuant to our Local State of Emergency to co-inside with Wayne County.

Present: Bill Colovos (Southgate), Karen George (Southgate), John Graziani (Southgate), Mark Farrah (Southgate), Chris Rollet (Southgate), Dale Zamecki (Southgate)

Absent: *Phil Rauch, *excused

Also Present: Mayor Joseph G. Kuspa, City Attorney Brandon Fournier, Assistant City Administrator/Finance Director David Angileri, City Clerk Janice Ferencz, City Treasurer Jim Dallos, City Engineer John Hennessey, Public Safety Director Joseph Marsh, Police Chief Mark Mydlarz, Fire Chief Marc Hatfield, Acting DPS Director Kevin Anderson, Building Inspections Director Bob Casanova and Parks & Recreation Director Julie Goddard

Discussed the following agenda items:

- Waiver of bid/purchase Police K-9
- Waiver of bid/purchase of Practice Ammunition
- New Business item to extend the current Local State of Emergency until June 30, 2021.

This meeting ended at 6:46 pm.

City of Southgate

Regular City Council Meeting

April 21, 2021

A Regular Meeting of the Council of the City of Southgate was held on Wednesday, April 7, 2021 and was called to order at 7:00 PM by Council President John Graziani (**DUE TO COVID-19 VIRUS, THIS MEETING WAS HELD VIA ZOOM, PURSUANT TO WAYNE COUNTY AND LOCAL STATE OF EMERGENCY.**)

This meeting began with the Pledge of Allegiance, followed by roll call.

Present: Bill Colovos (Southgate), Karen George (Southgate), John Graziani (Southgate), Mark Farrah (Southgate), Chris Rollet (Southgate), Dale Zamecki (Southgate)

Absent: Phil Rauch*, *excused

Also Present: Mayor Joseph G. Kuspa, City Administrator Dustin Lent, City Attorney Brandon Fournier, Assistant City Administrator/Finance Director David Angileri, City Clerk Janice Ferencz, City Treasurer James Dallos, City Engineer John Hennessey, Public Safety Director Joe Marsh, Police Chief Mark Mydlarz, Fire Chief Marc Hatfield, Acting DPS Director Kevin Anderson, Building Inspections Director Bob Casanova and Parks & Recreation Director Julie Goddard.

Minutes:

Moved by Colovos, supported George, RESOLVED, that the minutes of the City Council Work Study Session dated April 7, 2021 be approved as presented. Carried unanimously.

Moved by Zamecki, supported by George, RESOLVED, that the minutes of the Regular City Council Meeting dated April 7, 2021 be approved as presented. Carried unanimously.

Communications "A":

1. Memo from Director of Public Safety; Re: Police K-9 (Waiver of Bid) moved by Farrah, supported by George, RESOLVED THAT the Southgate City Council hereby waives the bid procedure and authorizes purchase of the new K-9 dog from Von der Haus Kennels, the training for Officer Wasiukanis and the K9, and the necessary equipment to K9 Academy Training Facility (24800 Hayes St, Taylor, MI 48180) in the amount of \$12,600. (BE IT FURTHER RESOLVED THAT THIS entire purchase was donated 100% through a private donation).

Motion carried unanimously.

2. Memo from Director of Public Safety; Re: Purchase of Practice Ammunition (Waiver of Bid) moved by Zamecki, supported by Colovos, RESOLVED THAT the Southgate City Council hereby waives the bid procedure and authorizes purchase the department rifle practice ammunition to Kiesler Police Supply (2802 Sable Mill Rd., Jeffersonville, IN 47130) in the amount of \$4,935.20. BE IT FURTHER RESOLVED THAT this purchase would be made utilizing State Forfeiture Funds.

Motion carried unanimously.

Regular City Council Meeting

April 21, 2021

New Business:

Moved by Farrah, supported by George, RESOLVED THAT the Southgate City Council hereby extends the Local State of Emergency to coincide with Wayne County until June 30, 2021.

Motion carried unanimously.

Claims and Accounts:

Moved by Farrah, supported by Zamecki, RESOLVED, that Claims and Accounts be paid as outlined on Warrant #1423 in the amount of \$1,279,963.79.

Motion carried unanimously.

Adjournment:

Moved by Colovos, supported by George, RESOLVED THAT this Regular Meeting of the Southgate City Council be adjourned at 7:10 P.M. Carried unanimously.

John Graziani
Council President

Janice M. Ferencz
City Clerk

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

JAMES E. DALLOS
Treasurer



City of Southgate

- CITY COUNCIL -

JOHN GRAZIANI
Council President

MARK FARRAH

KAREN E. GEORGE

BILL COLOVOS

DALE W. ZAMECKI

PHILLIP J. RAUCH

CHRISTOPHER P. ROLLET

April 29, 2021

To the Honorable
City Council
Southgate, Michigan 48195

Re: 2021 Lead Water Service Replacement Program

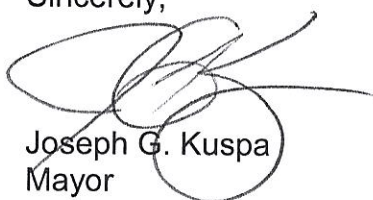
Ladies and Gentlemen:

It is recommended by the City Engineer and I concur, that the contract for the 2021 Lead Water Service Replacement Program be awarded to RDC Construction Services in the amount of \$46,516.00 with a 15% contingency of \$6,977.40 for a total of \$53,493.40. It is the lowest bid and in the best interest of the City.

Sufficient funds are available in the Water and Sewer Fund to cover costs associated with this bid.

Your favorable consideration of this matter is requested.

Sincerely,



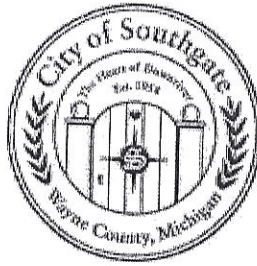
Joseph G. Kuspa
Mayor

JGK/law

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

JAMES E. DALLOS
Treasurer



City of Southgate
Celebrating 60 Years!

- CITY COUNCIL -

JOHN GRAZIANI
Council President

MARK FARRAH

KAREN E. GEORGE

BILL COLOVOS

DALE W. ZAMECKI

PHILLIP J. RAUCH

CHRISTOPHER P. ROLLET

MEMORANDUM

TO: The Honorable Mayor and City Council

FROM: David Angileri, Assistant City Administrator/Finance Director 

DATE: April 29, 2021

RE: Recommendation Lead Water Service Replacement

I have reviewed the above and concur with the City Engineers to award this Contract to the low bidder RDC Construction Services, Detroit, Michigan in the amount of \$46,516.00 plus a 15% contingency of \$6,977.40 for a total of \$53,493.40.

Adequate funds are budgeted in the Water and Sewer Fund to cover this contract.



April 29, 2021

Mr. Dustin Lent, City Administrator
City of Southgate
14400 Dix-Toledo Highway
Southgate, Michigan 48195

**Re: 2021 Lead Water Service Replacement Program
Recommendation of Contract Award
City of Southgate
Hennessey Project No. 13122**

Dear Mr. Lent:

As you are aware, the City of Southgate opened bids on Tuesday, April 13, 2021 for the above referenced project and received bids from three (3) of the four (4) contractors that picked up contract documents. Attached is a copy of the bid tabulation.

Our office has reviewed the three (3) bids received and in summary, bids received were as follows:

Contractor	Bid Amount
• RDC Construction Services	\$46,516.00
• All Seasons Underground Construction	\$114,580.00
• Gayanga Company	\$141,620.00

This project involves the removal and replacement of ten (10) lead water services along with concrete sidewalk and driveway approach replacement and restoration of disturbed areas. The project location is on Pullman Street and Kerr Street west of Fort Street. The project is scheduled to start on May 17, 2021 and be completed by May 28, 2021.

References were provided by the low bidder, RDC Construction Services, as requested. Discussions with the contractor and reviewing these references, we find that RDC Construction Services has performed the same type of work in other communities and is more than capable to complete this project in the City of Southgate

Therefore, based upon the outcome of the bids and references, it is our office's recommendation to award the 2021 Lead Water Service Replacement Program to RDC Construction Services in the amount of \$53,493.40, which includes a 15% contingency of \$6,977.40. If you have any questions, please do not hesitate to contact me at any time.



Mr. Dustin Lent
2021 Lead Water Service Replacement Program
Recommendation of Contract Award

April 29, 2021
Page 2

Very Truly Yours,

HENNESSEY ENGINEERS, INC

A handwritten signature in cursive script that reads "John M. Miller".

John M. Miller
Construction Manager

Enclosure

cc: Honorable Mayor Joseph Kuspa, City of Southgate
City Council Members, City of Southgate
Dave Angileri, Finance Director, City of Southgate
Kevin Anderson, DPS Acting Director, City of Southgate
John J. Hennessey, P.E., Vice-President, Hennessey Engineers, Inc.

CITY OF SOUTHGATE - 2021 LEAD WATER SERVICE REPLACEMENT PROGRAM PROJECT NO. 13122				
Line Number	Description	Estimated Amount	Unit	
1	Remove & Replace Lead Water Service	10	EACH	
2	Remove & Replace 4" Concrete Sidewalk	500	SFT	
3	Remove & Replace 6" Concrete Sidewalk	500	SFT	
4	Remove & Replace 6' Concrete Driveway Approach	100	SYD	
5	Restoration	150	SYD	
6	Traffic Maintenance & Control	1	LSUM	
7	Construction Observation	\$488.00	DAYS	
TOTAL BID AMOUNT				

RDC Construction Services 220 W. Congress, 2nd Floor Detroit, MI 48226		
Unit Price in Figures	Line Total	
\$3,100.00	\$31,000.00	
\$4.00	\$2,000.00	
\$5.00	\$2,500.00	
\$54.00	\$5,400.00	
\$8.00	\$1,200.00	
\$1,000.00	\$1,000.00	
\$7.00	\$3,416.00	
		\$46,516.00

All Seasons Underground Construction 5687 Pawson Road Tipton, MI 49287		
Unit Price in Figures	Line Total	
\$9,000.00	\$90,000.00	
\$10.50	\$5,250.00	
\$12.50	\$6,250.00	
\$20.00	\$2,000.00	
\$18.00	\$2,700.00	
\$3,500.00	\$3,500.00	
\$10.00	\$4,880.00	
		\$114,580.00

* = Correction in bid calculations determined by HEI

Gayanga Company 1120 W. Baltimore Detroit, MI 48202		
Unit Price in Figures	Line Total	
\$10,500.00	\$105,000.00	
\$11.50	\$5,750.00	
\$12.50	\$6,250.00	
\$28.00	\$2,800.00	
\$50.00	\$7,500.00	
\$7,000.00	\$7,000.00	
\$15.00	\$7,320.00	
		\$141,620.00

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

JAMES E. DALLOS
Treasurer



City of Southgate

- CITY COUNCIL -

JOHN GRAZIANI
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PHILLIP J. RAUCH

CHRISTOPHER P. ROLLET

MEMORANDUM

TO: Honorable Mayor and City Council

FROM: David Angileri, Assistant City Administrator/Finance Director 

DATE: April 26, 2021

RE: Proposed Water/Sewer Rate Increase

Attached is the proposed Water and Sewer rate increase as discussed with you during the budget study sessions. The proposed Water Rate is \$29.72 with no increase per 1,000 cubic feet. The proposed Sewer Rate is \$34.16 with \$2.73 increase per 1,000 cubic feet. The proposed Capital Rate is \$8.00 with no increase per 1,000 cubic feet.

At the conclusion of this evening's public hearing the Administration (under communications A) is requesting the City Council adopt a resolution establishing the new Sewer rate at \$31.43 per 1,000 cubic feet. The yearly increase for the average home in Southgate is approximately \$14.00 per year or about \$2.33 per billing cycle.

Should you have any questions please contact me at 734-258-3017.

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

JAMES E. DALLOS
Treasurer



City of Southgate

- CITY COUNCIL -

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CHRISTOPHER P. ROLLET

MEMORANDUM

TO: Honorable Mayor and City Council

FROM: David Angileri, Assistant City Administrator/Finance Director 

DATE: April 26, 2021

RE: Public Hearing on the Mayor's 2021/22 Proposed Budget

Pursuant to the City Charter, a Public Hearing must be held to obtain comments from the public on the 2021/22 Proposed Budget.

Pursuant to the provision of the Public Act 5 of 1982, the City must also hold a Public Hearing in order to levy the Millage rate, which has been proposed in the Mayor's 2021/22 Budget and are before you tonight on State form L-4029. All proposed millages are within our Charter of statutory limitations and the City has complete authority to levy this Millage.

Notice was given to the City's official newspaper and a copy of the Proposed Budget.

Final Council approval is scheduled for May 19, 2021.

2021 Tax Rate Request (This form must be completed and submitted on or before September 30, 2021)
MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

Carefully read the instructions on page 2.

County(ies) Where the Local Government Unit Levies Taxes Wayne	2021 Taxable Value of ALL Properties in the Unit as of 5-24-2021 746,344,530
Local Government Unit Requesting Millage Levy City of Southgate	For LOCAL School Districts: 2021 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties.

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2021 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5) ** 2020 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2021 Current Year "Headlee" Millage Reduction Fraction	(7) 2021 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
Charter	Oper	1958	12.50	10.1295	.9973	10.1022	1.00	10.1022	10.1022		NA
298/17	Refuse		3.00	2.4308	.9973	2.4242	1.00	2.4242	2.4242		NA
345/37	P&F Retire		as need		1.00	10.3360	1.00	10.3360	10.3360		NA
Library	Oper	1994	1.00	.9660	.9973	.9633	1.00	.9633	.8800		NA
Roads	Con/Recon	2015	1.9334	1.9320	.9973	1.9268	1.00	1.9268	1.9268		11/2021
359/25	advert		.0650		1.00	.0650	1.00	.0650	.0650		NA
Park/Rec	Con/Imp	2017	1.00	.9993	.9973	.9966	1.00	.9966	.9966		11/22

Prepared by David Angileri	Telephone Number (734) 258-3017	Title of Preparer Asst City Admin/Fin Dir	Date 05/19/2021
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CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

☒ Clerk
☐ Secretary

☒ Mayor
☐ President

Signature	Print Name Janice Ferencz	Date 05/19/2021
Signature	Print Name Joseph Kuspa	Date 05/19/2021

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

** **IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2021 for instructions on completing this section.

Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	
For Commercial Personal	
For all Other	

CITY OF SOUTHGATE
2021 - 2022 FISCAL YEAR BUDGET
MILLAGE RATE SUMMARY

<u>CITY</u>	<u>17/18</u>	<u>18/19</u>	<u>19/20</u>	<u>20/21</u>	<u>21/22</u>
Operating	10.1366	10.1366	10.1295	10.1295	10.1022
Rubbish	2.4326	2.4326	2.4308	2.4308	2.4242
Act 345 Police & Fire Retirement	10.5600	9.8500	9.9520	9.9520	10.3360
Act 359 of 1925	0.0740	0.0720	0.0720	0.0720	0.0650
Parks & Rec 2017	-	1.00	0.9993	0.9993	0.9966
Roads	1.9334	1.9334	1.9320	1.9320	1.9268
Library	0.8800	0.8800	0.8800	0.8800	0.8800
TOTAL CITY MILLAGE	26.0166	26.3046	26.3956	26.3956	26.7308

COUNTY

Operating & Jail	7.5761	7.5761	7.5761	7.5761	7.5761
WC Parks	0.2459	0.2459	0.2459	0.2459	0.2459
Huron/Clinton	0.2154	0.2154	0.2154	0.2154	0.2154
ISD/S. ED.	3.4643	3.4643	3.4643	3.4643	3.4643
Community College	2.4844	2.4844	2.4844	2.4844	2.4844
EPA Levy	1.3995	1.3995	0.4100		-
W.C.T.A.	0.5980	0.5980	0.5980	0.5980	0.5980
TOTAL COUNTY MILLAGE	15.9836	15.9836	14.9941	14.5841	14.5841

SCHOOL

Operating	6.0000	6.0000	6.0000	6.0000	6.0000
Debt Retirement	5.1500	5.1500	5.1500	5.1500	5.1500

TOTAL MILLAGE (SOUTHGATE)	48.0002	48.2882	47.3897	46.9797	47.3149
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CITY OF SOUTHGATE
2021 - 2022 FISCAL YEAR BUDGET
DEBT SERVICE SUMMARY

BONDS		DATE ISSUED	OUTSTANDING DEBT AT: June 30, 2021	CURRENT DEBT SERVICE		REQUIREMENTS		OUTSTANDING DEBT AT: June 30, 2022	FINAL MATURITY DATES
				PRINCIPAL	INTEREST	FEES	TOTAL		
Building Authority	1.927% Library After Refinance	1995	195,000	95,000	5,850	225	101,075	100,000	Apr-23
	2.600% TIFA (Sportplex)	2002	3,105,000	590,000	80,730	225	670,955	2,515,000	Apr-26
	TOTAL BONDS		\$ 3,300,000	\$ 685,000	\$ 86,580	\$ 450	\$ 772,030	\$ 2,615,000	
INSTALLMENT LOANS									
4.98% HVAC		2006	8,626	8,626	60	-	8,686	-	Sep-21
TOTAL LOANS			\$ 8,626	\$ 8,626	\$ 60	-	8,686	-	
TOTAL DEBT SERVICE			\$ 3,308,626	\$ 693,626	\$ 86,640	\$ 450	\$ 780,716	\$ 2,615,000	
	6/30/2003		19,300,000						

CITY OF SOUTHGATE
2021 - 2022 FISCAL YEAR BUDGET
GENERAL FUND
EXPENDITURE SUMMARY

DEPT #	DEPARTMENT	2020-2021			2021-2022		
		FY 19/20 ACTUALS	FY 20/21 12/31/2020	FY 20/21 BUDGET	FY 20/21 ESTIMATE	DEPT REQ FY 21/22	MAYORS RECOMM
101	City Council	\$ 38,183	\$ 19,054	\$ 38,558	\$ 38,358	\$ 38,558	\$ 38,558
136	District Court	\$ 1,037,874	\$ 523,981	\$ 1,290,788	\$ 1,177,149	\$ 1,421,086	\$ 1,317,763
171	Executive	\$ 238,419	\$ 127,668	\$ 241,359	\$ 251,706	\$ 259,705	\$ 259,705
191	Elections	\$ 44,699	\$ 31,301	\$ 41,700	\$ 36,717	\$ 43,960	\$ 23,900
209	Assessor	\$ 183,251	\$ 61,907	\$ 197,250	\$ 196,285	\$ 197,250	\$ 197,250
210	Attorney	\$ 146,667	\$ 80,583	\$ 153,900	\$ 151,500	\$ 151,500	\$ 151,500
215	City Clerk	\$ 155,627	\$ 92,015	\$ 167,428	\$ 165,141	\$ 165,158	\$ 165,158
220	Municipal Emp Civil Serv	\$ -	\$ -	\$ 500	\$ -	\$ 500	\$ 500
221	Police & Fire Civil Serv	\$ 14,729	\$ 12,345	\$ 17,100	\$ 17,055	\$ 11,500	\$ 11,500
223	Finance	\$ 429,868	\$ 234,541	\$ 466,649	\$ 464,201	\$ 493,463	\$ 493,463
253	Treasurer	\$ 215,736	\$ 117,605	\$ 240,265	\$ 229,689	\$ 241,918	\$ 241,918
299	General Government	\$ 3,721,948	\$ 2,002,715	\$ 3,471,623	\$ 3,366,272	\$ 3,429,802	\$ 3,429,802
301	Police	\$ 8,025,552	\$ 4,037,542	\$ 8,388,887	\$ 8,304,080	\$ 8,656,731	\$ 8,611,411
336	Fire	\$ 4,646,860	\$ 2,422,907	\$ 4,795,272	\$ 4,824,747	\$ 5,148,508	\$ 4,958,008
371	Building	\$ 428,249	\$ 271,412	\$ 475,454	\$ 498,069	\$ 509,176	\$ 589,176
400	Planning Commission	\$ 21,159	\$ 6,716	\$ 18,500	\$ 16,500	\$ 18,500	\$ 18,500
426	Police Reserves	\$ 195	\$ 125	\$ 2,700	\$ 5,040	\$ 5,040	\$ 5,040
441	DPS	\$ 2,133,362	\$ 806,696	\$ 2,082,275	\$ 2,035,310	\$ 1,889,017	\$ 1,898,982
442	City Garage	\$ 562,609	\$ 258,071	\$ 614,144	\$ 572,174	\$ 620,436	\$ 612,086
528	Sanitation	\$ 1,530,569	\$ 662,106	\$ 1,579,495	\$ 1,565,000	\$ 1,597,750	\$ 1,597,750
672	Senior Citizens Center	\$ 24,436	\$ 24,289	\$ 89,727	\$ 67,756	\$ 85,072	\$ 84,972
751	Recreation	\$ 1,268,466	\$ 217,549	\$ 645,150	\$ 487,267	\$ 637,565	\$ 603,652
803	Historical Museum	\$ 2,128	\$ 401	\$ 2,000	\$ 2,000	\$ 2,200	\$ 2,200
805	Civic Center	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
965	Transfers Out	\$ 742,364	\$ 503,000	\$ 503,000	\$ 503,000	\$ 400,000	\$ 400,000
TOTAL GENERAL FUND		\$ 25,612,950	\$ 12,514,529	\$ 25,523,724	\$ 24,975,016	\$ 26,024,395	\$ 25,712,794

CITY OF SOUTHGATE
2021 - 2022 FISCAL YEAR BUDGET
GENERAL FUND "ESTIMATED REVENUES" (FUND 101)

		FY 19/20 ACTUALS	FY 20/21 12/31/2020	FY 20/21 BUDGET	FY 20/21 ESTIMATE	DEPT REQ FY 21/22	MAYORS RECOMM
403-000	Current Taxes						
403-001	City Operating	6,791,892	6,407,294	7,035,662	6,916,219	7,148,000	7,148,460
403-002	Rubbish	1,627,764	1,537,498	1,688,364	1,657,672	1,715,433	1,715,433
403-003	Police & Fire Pension	6,640,956	6,344,904	6,967,619	6,817,877	7,294,189	7,294,189
403-004	Act 359 of 1925	50,272	43,561	49,155	46,559	48,797	48,797
403-005	Park & Rec	698,250	-	-	-	-	-
403-494	DDA Tax Sharing	78,831	-	78,029	78,029	76,068	76,068
403-495	TIFA Tax Sharing	334,966	-	343,769	334,769	341,150	341,150
424-000	Payment in Lieu of Taxes	121,928	48,791	130,500	122,339	121,368	121,368
444-000	Administration Fee	444,295	335,225	465,000	452,335	467,495	467,495
445-000	Penalties & Interest	69,062	4,126	81,000	69,000	69,500	69,500
		16,858,216	14,721,399	16,839,098	16,494,799	17,282,000	17,282,460
451-000	Business Licenses	44,526	38,679	45,000	42,466	44,000	44,000
476-000	Fire Suppression Permits	1,275	500	2,200	1,200	1,250	1,250
477-000	Building Permits	884,088	359,275	625,000	606,558	550,000	550,000
477-001	Exterior Inspection					100,000	100,000
478-000	Other Licenses & Fees	8,391	4,091	11,000	6,596	6,600	6,600
479-000	Rental Fee	24,559	4,025	30,000	24,000	24,500	24,500
481-000	Vacant Property Registrations	2,880	1,440	1,800	2,000	2,900	2,900
		965,719	408,010	715,000	682,820	729,250	729,250
505-000	Federal Grants Public Safety		971,955	-	971,995	-	
529-000	Federal Grant CDBG				20,000	20,000	40,000
529-001	Fed Grant Justice	24,004	175	15,000	15,000	15,000	15,000
529-003	Fed Grant Law Enforce			-	-	-	-
539-000	State Grants	57,688		57,000	57,000	57,500	57,500
540-000	Juror Reimbursement	750		1,200	1,200	750	750
541-000	District Court Judge Supp	45,724	11,769	45,724	45,724	45,724	45,724
542-000	School Officer			75,000	40,000	80,000	80,000
544-000	SMART Grant	38,695		56,500	39,000	39,000	39,000
545-000	Act 302 Training Grant	6,129		7,000	6,000	6,500	6,500
573-000	Local Stabilization share	127,468	134,449	101,000	134,449	130,000	130,000
576-000	Sales Constitutional	2,665,209	379,758	2,639,000	2,593,604	2,720,694	2,720,694
576-001	EVIP	632,925		636,000	529,420	635,309	635,309
578-000	Liquor Licenses	24,971	24,305	25,000	24,305	25,000	25,000
582-000	DCC Police	-		8,000	-		
		3,623,563	1,522,411	3,666,424	4,477,697	3,775,477	3,795,477
612-000	Youth Sports Programs	35,543	-	69,000	22,000	57,700	57,700
612-001	Adult Sports Programs	6,783	2,695	8,000	10,200	13,600	13,600
612-002	Shelter/Pavilion Rental	2,464	3,135	13,000	11,000	15,500	15,500
613-000	Ice Time Rentals	226,011	55,648	264,000	180,000	281,600	281,600
613-001	Figure Skating Programs	61,991	34,570	97,000	67,000	106,000	106,000
613-002	Recreation Ice Programs	21,151	-	28,000	2,500	20,500	20,500
614-000	Rent/Vending Revenue	35,758	1,853	46,000	2,000	30,500	30,500
620-000	Service charges	3,627	853	2,500	1,000	2,500	2,500
629-000	Accummed Fire Service						
630-000	Senior Center Van services	3,810	1,521	5,000	2,600	4,000	4,000
632-000	Report Copies	2,803	858	3,500	1,700	3,000	3,000
638-000	Police dept services	46,274	12,051	50,000	28,000	45,500	45,500
639-000	Tree Plantings	1,600	3,250	2,000	3,250	3,500	3,500
640-000	Sidewalk Installations	26,836	-	44,000	25,000	25,500	25,500
641-000	Weed Cutting	-	11,566	26,000	23,000	25,000	25,000
		474,651	128,000	658,000	379,250	634,400	634,400

CITY OF SOUTHGATE
2021 - 2022 FISCAL YEAR BUDGET
GENERAL FUND "ESTIMATED REVENUES" (FUND 101)

		FY 19/20 ACTUALS	FY 20/21 12/31/2020	FY 20/21 BUDGET	FY 20/21 ESTIMATE	DEPT REQ FY 21/22	MAYORS RECOMM
656-000	Court fines & fees	1,324,937	316,548	1,475,000	804,000	1,180,000	1,180,000
656-003	Drug Case Management	448	-	-	-	-	-
656-004	Drunk-Driving Caseflow	5,334	-	7,000	6,000	6,000	6,000
656-005	Work Program	40,445	11,471	55,000	27,530	30,500	30,500
656-006	vetrans court	7,586	965	12,000	7,500	7,500	7,500
662-000	Penalties						
663-000	vetrans court grant	77,019	12,062	80,000	75,000	112,000	112,000
		1,455,769	341,046	1,629,000	920,030	1,336,000	1,336,000
664-000	Interest on Deposits	109,182	1,180	80,000	3,540	2,000	2,000
667-000	Rent Rapid Response						
668-000	Rents & Royalties	663,922	124,211	654,000	658,000	658,000	658,000
668-001	Rent from School Board			-			
		773,104	125,391	734,000	661,540	660,000	660,000
671-000	Other revenue	8,761	772	11,000	1,000	10,500	10,500
673-000	Sale of City Property	19,034		5,000	-	5,500	5,500
680-000	Processing Fee Deq W/S	48,858	39,278	52,000	53,174	54,000	54,000
696-000	SEMIA Revenue	45,000			-		
		121,653	40,050	68,000	54,174	70,000	70,000
699-202	Trans in from Major str	241,874	8,867	260,000	288,228	250,500	250,500
699-203	Trans in from Local str	275,678	6,445	275,000	236,817	275,500	275,500
699-271	Trans in from Library Fund	35,000	-	35,000	35,000	35,000	35,000
699-494	Trans in from DDA	40,000	-	40,000	40,000	40,000	40,000
699-495	Trans in from TIFA	35,000	-	35,000	35,000	35,000	35,000
699-584	Trans in from Golf	-	-	-	-	-	-
699-591	Trans in from Water Fund	553,379		569,359	569,359	569,359	569,359
		1,180,931	15,312	1,214,359	1,204,404	1,205,359	1,205,359
TOTAL GENERAL FUND REVENUE		25,453,606	17,301,619	25,523,881	24,874,714	25,692,486	25,712,946

	Revenues	Expenditures
202 Major Street	\$ 2,238,308.00	\$ 1,532,552.00
203 Local Street	\$ 1,452,053.00	\$ 719,000.00
204 Municipal Street	\$ 1,363,526.00	\$ 605,000.00
208 Park & Recreation	\$ 949,000.00	\$ 688,020.00
211 Southgate/Wyandotte	\$ 1,328,000.00	\$ 5,000,000.00
245 Water & Sewer Improvement	\$ 900,000.00	\$ 1,000,000.00
246 Court Public Improvement	\$ 72,000.00	\$ 65,000.00
248 CDBG	\$ 40,000.00	\$ 40,000.00
249 Building Dept	\$ 180,000.00	\$ 180,000.00
260 Indigent Defense	\$ 186,000.00	\$ 186,266.00
271 Library	\$ 707,100.00	\$ 652,071.00
305 Building Authority	\$ 772,030.00	\$ 772,030.00
494 DDA	\$ 194,100.00	\$ 239,796.00
495 TIFA	\$ 698,205.00	\$ 711,813.00
584 Golf	\$ 311,900.00	\$ 337,800.00
591 Water and Sewer	\$ 7,915,100.00	\$ 10,388,260.00
677 Workers Comp	\$ 70,000.00	\$ 120,000.00
734 Severance Reserve	\$ 240,000.00	\$ 140,000.00

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

JAMES E. DALLOS
Treasurer



City of Southgate

- CITY COUNCIL -

JOHN GRAZIANI
Council President

MARK FARRAH

KAREN E. GEORGE

BILL ODLOVOS

DALE W. ZAMECKI

PHILLIP J. RAUCH

CHRISTOPHER P. ROLLET

MEMORANDUM

TO: Honorable Mayor and City Council

FROM: David Angileri, Assistant City Administrator/Finance Director 

DATE: April 26, 2021

RE: User charge System for Southgate-Wyandotte Drainage District Public Hearing

This Communication provides information regarding the user charge system in place for the operating and maintenance as well as Capital Improvement charges of the Southgate-Wyandotte Drainage District.

In 1975, the City of Southgate agreed to implement a user charge system as a condition of an EPA grant award in the amount of \$40,793,250 to construct improvements to the District. Upon completion of such construction in 1980 the Wayne County Drainage Board utilized excess construction funds (monies approved and levied for original construction) for the purpose of operating and maintaining the system – the approximate amount of excess funds used for this purpose over the past years is eight (8) million dollars.

The Wayne County Drainage Board has approved a final order of apportionment of the costs of the operating, maintaining and replacing facilities of the Southgate-Wyandotte Drainage District, as follows:

City of Southgate	42.708%
City of Wyandotte	50.322%
State of Michigan	1.804%
County of Wayne	5.166%

The Board will be approving an annual budget of O/M costs for fiscal year 2020 to 2021 in the amount of \$2,461,711. Therefore, based on our apportionment percentage, the City's annual cost is \$1,051,348 for this current fiscal year. In addition, modernization and automation of the retention treatment facilities along with the Barberry Relief Sewer are estimated at over \$23M (Southgate's portion equal to about \$9,822,840). The project will be funded by fund balance. The additional levy for 2021/2022 is \$276,652. Therefore, I recommend a total 2021/2022 levy of \$1,328,000.

The staff has computed a charge to benefiting property owners within the District based upon size of parcel (acreage) as well as land use (whether residential, commercial or industrial see exhibit A). Approximately 60% of the geographic area of the City is included in the District.

Boundaries are as follows:

North: Brest Avenue
South: Pennsylvania
East: Fort Street
West: Generally comprised by the area
Commencing with McCann (on South side)
To Eureka to Reeck to I-75.

There are over 8,000 parcels identified in this district. For your information, the user charge (average) for a typical residential parcel of property, assuming a 40' x 120' or 50' x 120' lot is about \$58.00 or \$70.00 respectively.

Included within the user charge system are institutional owners such as schools and churches, as well as private property owners. These institutions will also be required to pay a user charge.

EXHIBIT A - USER CHARGE FORMULA

For each parcel of land within the Southgate-Wyandotte Drainage District, the following formula will be applied to determine the annual user charge to be assigned to each parcel so situated.

1. Each Southgate parcel within the Southgate-Wyandotte Drainage District will be assigned to one of the following eight use categories:

1. Residential

- a. R1=0 to .359 acres
- b. R2=. 360 to .750 acres
- c. R3=Over .750 acres

2. Churches
3. Commercial
4. Industrial
5. Schools
6. Municipal Complex
7. Streets & Alleys
8. Undeveloped (any user class)

2. Each of the eight categories has been assigned a runoff co-efficient as follows:

1. A. .503
- b. .314
- c. .258

2. .517
3. .802
4. .635
5. .351
6. .330
7. .612
8. .200

3. Each Southgate parcel in the Southgate-Wyandotte Drainage District will be assigned a figure, which represents the actual acreage of each parcel.

4. The acreage for each parcel will be multiplied by the runoff co-efficient assigned to that parcel's category.
5. The product of the acreage multiplied by the runoff co-efficient shall be the impervious acreage per parcel in the Southgate-Wyandotte Drainage District.
6. Areas in the Southgate-Wyandotte Drainage District with storm water runoff which flows elsewhere than Pump Station No. 5 or the Pine Street Pump Station, will be given a 95% reduction in the total impervious acreage assigned to that parcel.
7. The annual operation and maintenance along with Capital costs assigned to the Southgate-Wyandotte Drainage District by Wayne County.
8. The annual operation and maintenance will multiplied by 42.708% plus the cost of Capital Improvements to determine the total Southgate share of the Southgate-Wyandotte District costs.
9. The total Southgate share of the Southgate-Wyandotte Drainage District costs will be divided by the total impervious acreage in the Southgate portion of the Southgate-Wyandotte Drainage District to yield a unit cost per impervious acre.
10. The impervious acreage for each Southgate parcel in the Southgate-Wyandotte Drainage District will be multiplied by the product of the calculation in #9 hereinabove.
11. The result of the product derived from #10 hereinabove shall be the annual fee charged to each Southgate parcel in the Southgate-Wyandotte Drainage District.

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
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Treasurer



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CHRISTOPHER P. ROLLET

MEMORANDUM

TO: Honorable Mayor and City Council

FROM: David Angileri, Assistant City Administrator/Finance Director 

DATE: April 26, 2021

RE: Water, Sewer and Capital Rate Increase

Under a separate transmittal, you have previously held the Public Hearing for the Water, Sewer and Capital Rate Increase for fiscal year 2021/2022.

It is recommended that City Council adopt a resolution establishing the new Sewer Rate at \$34.16 per 1,000 cubic feet for fiscal year 2021/2022



SOUTHGATE POLICE DEPARTMENT MEMO

To: Finance Director Angileri
From: Joseph Marsh, Director of Public Safety
CC: Honorable Mayor Kuspa , City Administrator Lent
Re: Proposed Sale of Forfeited Vehicles
Date: April 27, 2021

Pursuant to Section 210.07 of the Codified Ordinances of the City of Southgate, I am requesting approval to offer for sale the following vehicles that have been seized and forfeited pursuant to the State Forfeiture Statutes which have a combined value in excess of five hundred dollars (\$500.00):

1. 2013 HYUN	4D	5NPEC4AC5DH552079
2. 2012 NISS	4D	3N1AB6AP0CL625165
3. 2008 LEXS	4D	JTHBJ46G782199855
4. 2013 VOLK	4D	1VWAP7A30DC006979
5. 2004 LEXS	4D	JTHBA30G945019948
6. 2013 RAM	PU	1C6RR7GTXDS533769
7. 2003 MERC	4D	2MEFM74W03X692450
8. 2006 MISS	PU	1N6AA06A16N566758

With your concurrence the vehicles will be sold at the upcoming public vehicle auction May 8, 2021 at 10:00 a.m. held at Norm and Eddies located at 21851 Pennsylvania Rd. Brownstown, MI. 48193. Proceeds from the sale of these vehicles will be placed in the State Forfeiture account. Your consideration in this matter is appreciated.

Respectfully,

Joseph L. Marsh
Director of Public Safety

CITY OF SOUTHGATE
Compensation Commission
14400 Dix Toledo Highway, Southgate, Michigan 48195
(734) 258-3014

April 29, 2021

TO: Honorable City Council

Ladies and Gentlemen:

At a meeting of the Compensation Commission held on April 8, 2021, the Commission compared salaries of other part time Elected Officials, the duties of Southgate's Elected Officials and the financial condition of the country, state and city.

A copy of the minutes from the Compensation Commission Meeting dated April 8, 2021 for your review.

Moved by Clark, supported by St Souver, RESOLVED, that the recommendation of the Compensation Commission is that the City of Southgate elected officials' yearly salaries be increased over the next two years:

<i>Official</i>	<i>Current Salary</i>	<i>December 1, 2021</i>	<i>July 1, 2022</i>
Mayor	\$11,000.00	\$11,550.00	\$12,100.00
City Clerk	\$6,250.00	\$6,562.50	\$6,875.00
City Treasurer	\$5,250.00	\$5,512.50	\$5,775.00
Council President	\$5,400.00	\$5,670.00	\$5,940.00
City Council	\$5,000.00	\$5,250.00	\$5,500.00

Furthermore, that this recommendation of the Compensation Commission BE **READ BY THE CITY CLERK AT THE REGULARLY SCHEDULED COUNCIL MEETING UNDER COMMUNICATIONS B.**

Vote on motion: Carried unanimously.

Sincerely,

Aaron Betera

Chairman, Compensation Commission

**CITY OF SOUTHGATE
COMPENSATION COMMISSION
APRIL 8, 2021**

A meeting of the Compensation Commission was held in the Plan Room at Southgate City Hall on Thursday, April 08, 2021 commencing at 5:16 P.M.

Present – Aaron Bertera, Brian Clark, Jerome Daley, Marcella Kasprzyk, Shirley St Souver

Roll call was taken with all commissioners present.

Moved by Clark, supported by Bertera, RESOLVED, that the minutes of the Compensation Commission meeting of April 23, 2019 be approved as presented. Carried unanimously.

Discussion took place regarding the elected official's salaries and the current financial condition of the City. The Commission agreed that the City appears to be in good financial condition, housing, taxes and all appear to be going up. Chairperson Bertera also discussed how all the City parks are getting improvements with the Recreation Bond. Chairperson Bertera would like to recommend a 10% increase for all elected officials over the next two (2) year period becoming effective December 1, 2021.

Moved by Clark, supported by St Souver; RESOLVED, that the current elected officials be increased by 10% over the next two fiscal years to begin December 1, 2021. Effective December 1, 2021, the salaries would be a) Mayor increase to \$11,550 from \$11,000; b) Clerk increase to \$6,562.50 from \$6,250; c) Treasurer increase to \$5,512.50 from \$5,250; d) Council President increase to \$5,670 from \$5,400 and e) Council members increase to \$5,250 from \$5,000. For fiscal year beginning July 1, 2022, the salaries would be a) Mayor increase to \$12,100 from \$11,550; b) Clerk increase to \$6,875 from \$6,562.50; c) Treasurer increase to \$5,775 from \$5,512.50; d) Council President increase to \$5,940 from \$5,670 and e) Council members increase to \$5,500 from \$5,250.

Carried unanimously.

Moved by Kaspersk, supported by Clark, RESOLVED, that this meeting of the Compensation Commission be adjourned at 5:33 P.M. Carried unanimously.

Aaron Bertera
Chairman